

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, January 10, 1962

The meeting was called to order by Vice-President Feeman.

ROLL CALL

PRESENT: Members Feeman, Campion, Canady, Hewes, Mautz, Miller and Ruble.

ABSENT: Mr. Callard who was excused from the session.

COMMUNICATIONS

Thank you note from North Cemetery Association for use of Miller Road Community Hall.

Placed on file.

Memorandum to Carl Fenner, Director, from Councilman Milks, with copy of letter from A. N. Langius, Director, Building Division, State of Michigan regarding acquisition of portion of Comstock Park for use by School for the Blind.

Placed on file.

Submission of 1962-1963 Budget by Director Fenner.

Referred to Committee of the Whole.

REPORT TO THE BOARD

The following 3 1/8% Treasury Bonds of 1968, dated June 23, 1960 due May 15, 1968 have been received by the Parks and Recreation Department and deposited with the City Treasurer, for the Evergreen Cemetery Perpetual Care Fund in exchange for \$13,000 Series "G" U.S. Savings Bonds as listed in the Board Minutes of December 13, 1961.

# 5316	-----	\$10,000
# 15745	-----	1,000
# 15746	-----	1,000
# 15747	-----	1,000

\$13,000

An exchange amount of \$111.10 was received from the Treasurer of the U.S. on December 27, 1961 and deposited in the Evergreen Cemetery operating account.

Placed on file.

Financial statement of the Cemeteries were received and placed on file.

The following is the report of the Perpetual Care Investment Funds as of December 31, 1961.

MT. HOPE

Cash	-----	\$ 970.94
Bonds	-----	278,000.00
Total	-----	\$278,970.94

EVERGREEN

Cash	-----	\$ 5,460.87
Bonds	-----	407,000.00
Total	-----	\$412,460.87

NORTH

Cash	-----	\$1,080.00
Bonds	-----	1,000.00
Total	-----	\$2,080.00

Received and placed on file.

A report was made by the Cemetery Committee on platting the western edge of Section B, Evergreen Cemetery.

By Mr. Mautz—

That this matter be tabled until the February meeting.

By the Finance Committee—

That the City Treasurer and Secretary of the Park Board is hereby authorized and

directed to purchase for the Evergreen Cemetery Perpetual Care Fund \$5,000.00 Louisville Gas and Electric First Mortgage 2 $\frac{3}{4}$ % Bonds @ 81% of par yielding 4.30% and maturing November 1, 1979.

This confirms the informal approval granted by a majority of the Finance Committee on January 9, 1962 under authority granted by the Park Board on December 13, 1961.

WILLIAM A. RUBLE,
KENNETH E. HEWES,
ELIZABETH MILLER,

Carried.

By Mr. Ruble—

That permission be granted David Phillips Forester IV and Louis Atkins, Assistant Forester to attend the Midwest Shade Tree Conference, February 7-9, 1962 at Des Moines, Iowa and that the cost up to \$140.00 be expended from A-5 Conference as budgeted for this purpose.

Carried.

By Mr. Ruble—

That we approve the 1962-1963 Budget and submit it to the Controller's office as requested.

Supported.

By Mr. Campion—

That item No. 29 on the Capital Improvement list be moved up to No. 10A.

Supported.

Amendment Carried.

Motion carried.

Director Fennel reported on departmental activities and showed slides.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, Special Meeting, January 23, 1962

January 23, 1962.

4:00 P.M.

The meeting was called to order by Vice-Chairman Feeman.

ROLL CALL

Present: Members Feeman, Campion, Canady, Hewes, Mautz, Miller and Ruble.

Absent: Mr. Callard who was excused from the session.

Mayor Bowerman appeared before the Board and indicated a strong desire that the Park Board consider making a request for funds for two outdoor swimming pools to be constructed as soon as possible to augment the City's recreation facilities.

Mr. Gerald Lonergan, City Controller, reviewed possible means of financing two additional pools at this time.

By Mr. Ruble—

WHEREAS, the Park Board of the City of Lansing has as a matter of policy favored the construction of outdoor swimming pool facilities as evidenced by the enumeration thereof in various capital improvement programs which have been submitted from time to time: and

WHEREAS, the Parks and Recreation Department is ready to proceed in an orderly fashion with the planning and construction of one or more outdoor pool facilities; and

WHEREAS, the Mayor of the City of Lansing has expressed his desire that steps be taken to effectuate such a program as promptly as possible and has assured the Park Board that funds will be made available: Now, Therefore,

BE IT RESOLVED: that the Park Board of the City of Lansing will proceed with all possible expediency in the planning and construction of one or more outdoor pool facilities when the necessary funds have been appropriated and made available to the Department of Parks and Recreation.

By Mr. Ruble—

That the above resolution be adopted, also that this action of the Park Board be referred to the City Council.

Supported by Mr. Mautz.

Amended by Mr. Campion that the word "two" be used instead of the word "one."

Supported by Dr. Canady.

Carried.

Resolution and motion.

Carried.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

B/C

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, February 14, 1962

The meeting was called to order by Vice-President Feeman.

ROLL CALL

Present: Members Feeman, Campion, Canady, Hewes, Mautz, Miller and Ruble.

Absent: Mr. Callard who was excused from the session.

Councilmen Milks and Perrin were also present.

Minutes of the meetings of January 10 and January 23 were approved.

COMMUNICATIONS

Letter from Richard S. Burgess, Pastor, Inter-City Bible Church requesting use of Frances Park for Easter Sunrise Service on April 22, 1962.

By Mr. Mautz—

That the Park Board approve the above request.

Carried.

Letter from Harrie D. Nelson, Adjutant Lansing Council of Veterans Organizations requesting additional grounds for veterans' burials near present "Veterans Section."

Referred to the Cemetery Committee.

Letter from Howard Eppler requesting that west end of Section B, Evergreen Cemetery be platted and that he be given opportunity to purchase a lot here.

Referred to the Cemetery Committee.

Letter from Collins Thornton, Director of Public Service, asking permission to use certain portion of land at Scott Playfield for extension and enlargement of sewage system including construction of a pumping station and crossing St. Joseph Park with pressure line.

Referred to the Director who shall see what may best be done in repayment to Department for area that would be taken from the Park.

Letter from Collins Thornton, Director of Public Service, asking permission to cross portion of Sycamore Golf Course with Lindberg-Sycamore Interceptor sewer.

By Mr. Ruble—

That permission be granted.

Carried.

Letter from Dwight Rich, Superintendent of Lansing Schools offering certain properties for sale to City for Park use.

Referred to Park Committee.

Communication from City Council requesting specific information on swimming pools that Park Board has proposed to be constructed.

By Mr. Ruble—

That the Recreation Director should provide the necessary data that we have available for our proposed outdoor pools for submission to the Council Committee of the Whole.

Carried.

Mr. J. McKinley Lee appeared before the Park Board and asked permission to hold meetings at Lincoln Center Annex for the coming campaign of a political candidate. It was noted to him that the Park Board has no authority over the building in as much as this is handled by the Lincoln Center Board.

REPORTS TO THE BOARD

The following is the report of the Perpetual Care Investment Funds as of January 31, 1962:

MT. HOPE

Cash	\$ 1,055.94
Bonds	278,000.00
Total	\$279,055.94

EVERGREEN

Cash	\$ 2,708.47
Bonds	412,000.00
Total	\$414,708.47

NORTH

Cash	\$ 1,215.00
Bonds	1,000.00
Total	\$ 2,215.00

Placed on file.

The financial statements of the cemeteries were received.

Placed on file.

Transfers of the past month were received.

Placed on file.

Mr. Haskell, City Forester, reported on the prevalence of dying sugar maples.

The following report was submitted for the purpose of informing the Park Board:

This is to advise the Park Board that our lease interest for a portion of Comstock Park, namely the north 200 feet was relinquished by resolution of the City Council on January 22, 1962. "This relinquishment and release of rights," to quote from the resolution, "is that if and when the State of Michigan considers the sale of the balance of Comstock Park, that the sale price thereof may be modified by the value of the rights being here relinquished by the City of Lansing."

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Finance Committee—

That the Park Board recommend that the City Council direct the City Clerk to advertise for bids for the operation of the Potter Park concession stand for the 1962 season

with an alternate bid for operation of the stand for a two year period, 1962 and 1963 and that said bids be forwarded for our consideration and recommendation at our regular meeting to be held on March 14, 1962. The attached performance and bid requirements are recommended.

Carried.

By Mr. Ruble—

That the Park Board permit LeRoy Stone, Vector Control specialist to attend the American Mosquito Control Society meeting at Galveston, Texas, March 3-7 and that necessary funds up to \$240.00 be expended from Vector Control 1-A-5 as budgeted for him.

Carried.

The matter of payment of steam bills at 225 N. Walnut on which Mrs. Joseph Beck has a life lease and which property is deeded to City upon her death was considered.

By Dr. Canady—

That the Department pay for these out of our utility funds.

Carried.

The Forestry Committee submitted the Annual Forestry Report.

Accepted and placed on file.

By the Park Committee—

Whereas, the Board of Education has offered to sell to the City of Lansing certain properties for Parks and Recreational use, and

Whereas, these properties offered are adjoining school sites or future school sites, and

Whereas, such School-Park arrangements have in the past worked to our respective advantage and that of our citizens, and

Whereas, these properties are offered at a price to the City of Lansing which has been the acquisition cost to the Board of Education plus certain improvement costs as indicated below,

Therefore, be it Resolved that the Park Board recommend that the City Council acquire for Recreational use the following:

5 acres of Wainwright School property @ \$750.00 per acre \$3,750.00

Curb, grade and gravel cost on Stillwell Avenue 1,683.30

Half cost of culvert toward Hep- fer Drive	435.00
	\$5,868.30

Described as:

Beginning at a point 695.0 ft. west and 412.5 ft. north of the center of Sec. 31, T4N, R2W, Lansing, Ingham County, Michigan which pt. is also the southeast corner of Lot No. 458 of Churchill Downs Subdivision No. 2 to the City of Lansing, Michigan, thence westerly 435.73 feet to the southwest corner of Lot No. 464 of said subdivision on the east line of Stillwell Avenue, thence southerly along the east line of Stillwell Avenue 543.15 feet to the northwest corner of Lot No. 302 of Churchill Downs Subdivision No. 1 to the City of Lansing, thence easterly 432.88 feet to a point 17.12 feet west of the northeast corner of Lot No. 298 of said Subdivision No. 1, thence northwesterly 543.15 to pt. of beginning, containing 5.41 acres.

5 acres of Rosedale-Edgewood
School site @ \$900.00 per acre \$4,500.00

Described as:

Beginning at a point which is 105.6 feet west and 33.0 feet south of the center of Section 9, T3N, R2W, Delhi Township, Ingham County, Michigan, thence south 500.0 feet parallel with the east line of Rosedale Road extended south, thence east 435.6 feet parallel with the east-west $\frac{3}{4}$ line of Sec. 9, thence north 500.0 feet, thence west 435.6 feet parallel with the east-west $\frac{1}{4}$ line of Section 9 to the point of beginning, containing 5.0 acres.

5 acres of South Washington
School site @ \$1,800.00 per
acre \$ 9,000.00

Half cost of outlot leading to
Brad Street 1,250.00
\$10,250.00

Described as:

Beginning at a point which is 827.9 feet west of the northeast corner of Dean's Subdivision, Sec. 5, T3N, R2W, Ingham County, Michigan, thence north 495.0 feet on a line parallel with the east line of Sec. 5, thence west 441 feet more or less to the north-south $\frac{1}{8}$ line of Sec. 5, thence south along the $\frac{1}{8}$ line 495.0 feet to the northwest corner of Lot No. 16 at the Dean Subdivision, thence east along the north line of Dean's Subdivision 440.0 feet to the point of beginning, containing 5 acres which is a part of the northeast $\frac{1}{4}$ of the southeast $\frac{1}{4}$ of Sec. 5.

Grand total of proposed
acquisitions \$20,618.30

By Mr. Mautz—

That the above resolution be adopted and sent to the City Council.

Carried.

Report of the Recreation Division was submitted by the Recreation Committee.

Received and placed on file.

Recreation Director, Herbert Kipke, reported on the re-lighting construction at Municipal Ball Park.

Director Fenner showed slides and gave a report on the monthly activities of the Department.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, February 14, 1962

On Wednesday, February 14, 1962, at 10:15 p.m. a special meeting of the Park Board was called in the Board Room of the American Bank and Trust Company.

Members present: Feeman, Campion, Canady, Hewes, Mautz, Miller, and Ruble.

Absent: Callard.

The meeting was called to order by the Vice-President of the Board, Mr. Feeman.

Some discussion occurred relative to prolonging the review and selection of the successor to the Director of Parks and Recreation, Mr. Carl Fenner, who has requested retirement as of June 30th, 1962.

Mr. Hewes moved and was supported by

Mr. Mautz, that a decisive vote be taken, on this replacement, by a secret ballot. There was no discussion. The motion was passed. The ballots were handed out by the chairman and were returned folded. When all ballots were unfolded there was a unanimous choice for Mr. Charles Hayden, present secretary of the Park Board and assistant to Mr. Fenner.

The chair then declared Mr. Hayden to be duly appointed as Director of Parks and Recreation upon the retirement of Mr. Fenner.

The meeting adjourned.

KENNETH E. HEWES,
Secretary Pro Tem.

February 15, 1962.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, March 14, 1962

The meeting was called to order by President Callard.

ROLL CALL

Present: Members Callard, Feeman, Champion, Canady, Hewes, Mautz and Ruble.

Absent: Mrs. Miller who was excused from the session.

Approval of minutes of both Board meetings held on February 14, 1962 was granted.

By Mr. Feeman—

That action taken by the Board at its special meeting on February 14, 1962 be reaffirmed.

Carried.

COMMUNICATIONS

Letter from John R. Snell Engineers, Incorporated regarding proposed swimming pools, also brochure.

Letter from Manson-Jackson-Kane Architects regarding proposed swimming pools, also brochure.

Letter from O. J. Munson Associates regarding proposed swimming pools, also brochure.

Letter from Wesley Bintz, Engineer, regarding proposed swimming pools, also brochure and second letter referred from City Council.

Letter from Swimming Pool Center due regarding proposed swimming pools.

Letter from Warren-Holmes regarding proposed swimming pools.

Brochure from Karl Krause, Jr., Architect regarding swimming pools.

Other brochures were submitted from Chester Pool Products, National Pool Equipment.

By Dr. Canady—

That the above communications on swimming pools be referred to the Building Committee for its consideration.

Carried.

Resolution from City Council as referred to Park Board indicating Council's opinion concerning outdoor swimming pool facilities together with notice of transfer of \$1,000.00 into Parks 2-D-102 engineering account.

Referred to Committee of The Whole.

Letter from Frank Willoughby, Chairman Shop Committee Local 652 U.A.W. referred from Police and Fire Board regarding outside employment of Firemen.

Placed on file.

Letter from Freers Company relative its formula for arresting and possible cure of Dutch Elm disease as referred from City Council.

Referred to Forester to report his opinion to City Council.

Bids on Potter Park concession stand for 1962 and 1963 as opened and referred from City Council.

By Mr. Ruble—

Inasmuch as the bid of R. J. Gorman is the best and highest bid for the rental of Potter Park Concession stand for the summer season of 1962 and 1963 namely:

14% of gross or a minimum of \$1,000.00 for 1962 and 16% of gross or a minimum

of \$1,000.00 for 1963 that the Park Board recommend that the City Council accept this bid and authorize a contract to be signed with the above named party according to the rules of operation attached.

Carried.

March 14, 1962.

Park Board

Mr. Gordon Callard, Chairman

City of Lansing,

Michigan

Honorable Sirs:

The composition of staff has been given a great amount of consideration by me since notice was given me of my appointment as Director of Parks and Recreation effective on July 1, 1962 upon the retirement of Mr. Fenner.

Capabilities of present members of staff and employees are very high and I have determined that with few personnel changes, the affairs of the Department will be able to go forward as you would desire, if funds, as requested in our 1962-63 budget, are provided for our use.

My recommendation is that I should continue serving as your body's Secretary and that my duties as Assistant Director, with which I have been charged, be divided in general between, Mr. Theodore Haskell, City Forester and Mr. Herbert Kipke, Recreation Director. An accompanying outline will show a proposal of the general breakdown of each of their duties.

It is my further recommendation that we employ the services of a new man in the Recreation Division as a Recreation Assistant IV. This person should be a college graduate trained in the recreation field, capable of assisting by assuming recreation responsibilities as may be delegated to him.

Some of the responsibilities now carried by Mr. Kipke will need to be shared by the person in this new position and by Mr. Kipke's present assistant, Mr. Donald Moffatt.

There is depth enough in the personnel set up of the Forestry Division to absorb the added responsibilities, which might be passed to others by Mr. Haskell.

I have talked with Mr. Bodwin, Director of Personnel and he has indicated that if these changes are approved by the Park Board as outlined, any salary consideration should be made following July 1 and that present budget requests should not be changed at this time. Adequate funds for this desired staff re-organization have been

requested in the budget now under consideration by the Mayor and City Council.

Sincerely,

CHARLES G. HAYDEN,
Asst. Dir. & Secretary.

By Mr. Ruble—

That this be referred to the committee of the President's choice.

Carried.

The chair then referred same to the Public Relations Committee.

REPORTS TO THE BOARD

The following is the report of the Perpetual Care Investment Funds as of February 28, 1962:

MT. HOPE

Cash	\$ 1,136.94
Bonds	278,000.00
	\$279,136.94

EVERGREEN

Cash	\$ 4,323.78
Bonds	412,000.00
	\$416,323.78

NORTH

Cash	\$1,240.00
Bonds	1,000.00
	\$2,240.00

Placed on file.

Reports of budget transfers approved by the City Council for the month were submitted.

Placed on file.

Cemetery financial statements were received.

Placed on file.

Report that registered bond No. RV2, Louisville Gas and Electric maturing November 1, 1979 yielding 4.30% has been

placed in vault for benefit of Evergreen Cemetery was received.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

Mr. Hewes announced the cost breakdown, as estimated by Bruce Hartwick, Associates, for the proposed Arboretum Nature Center building. Plans are ready for bid at such time as funds may be made available. Total estimated cost \$60,500.00.

Mr. Hewes reported on the progress of the South Washington Park building under construction as almost finished.

By Mr. Ruble—

That we permit Herbert Kipke, Margaret Whitehead and Donald Moffatt to attend the Great Lakes Recreation Conference, National Recreation Association in Chicago, Illinois, April 1-4, 1962 and that expenditures up to \$210.00 be authorized to be expended from Conference Park 1-A-5 budget account as is provided.

Carried.

By Mr. Ruble—

That no merchandise purchased by this department for resale in our stand shall be discounted below our established price. Further, that all golf related merchandise shall be sold through our golf concession stands.

Carried.

By the Finance Committee—

That special rates for Senior Citizens playing on City golf courses be continued for the year 1962 under the following provisions:

1. 62 years or more of age.
2. Registered voter of the City of Lansing.
3. Register with the Lansing Park and Recreation Department showing proof of age.
4. Providing a recent picture of themselves to be affixed to an identification card.
5. Abide by all the rules and regulations of the course.

Senior Citizens complying with the above regulations will be permitted the following privileges:

1. On presenting their card to golf starters, play any one of the four courses for \$.30¢ per 9 holes.
2. Privileges to be granted until 2:00 p.m. each day except Saturday, Sunday and holidays.

WILLIAM A. RUBLE
KENNETH E. HEWES
ELIZABETH A. MILLER

Carried.

Mr. Mautz reported on the Recreation Division activities of ice skating for this season. estimated attendance 128,421 also the golf school and basketball programs. Mr. Mautz reported on the Municipal golf proceeds and attendance for the 1961 season.

Assistant Director Hayden reported on Departmental activities for the past month.

City Forester Haskell showed slides.

By Mr. Ruble—

That the Board resolve itself into the Committee of The Whole.

Carried.

Consideration was given to the communication from the City Council relative to outdoor swimming pools and transfer of funds for preliminary planning of a pool. Consideration was given to all firms or applicants that have offered their services to design a pool facility of City.

President Callard declared the Park Board again in session.

By Dr. Canady—

In accordance with the determination of the Committee of the Whole, the Assistant Director should make inquiry from the following firms (1) to obtain their pool construction experience, (2) their availability to do planning as we might desire, (3) their basis of fees for service and (4) what responsibility they might assume for the satisfactory performance of operation upon completion of construction:

John R. Snell Engineers, Incorporated
Manson-Jackson and Kane Architects

employment of a chosen firm to the City Council.

C. J. Munson, Associates

Carried.

Karl Krause, Architect

Meeting adjourned.

Further, that when replies are received they be referred to the Building committee who shall be given power to recommend

Respectfully submitted,
CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, March 16, 1962

Proceedings of the Building Committee
March 16, 1962.

The meeting was called to order by Chairman of the Committee, Mr. Hewes.

ROLL CALL

Present: Members Callard, Hewes, Freeman and Ruble.

Consideration was given to the replies made to the questionnaires sent to the following firms for the purpose of making a recommendation to the City Council relative to employment for the planning of an outdoor swimming pool facility.

John R. Snell, Engineers, Inc.

Manson-Jackson and Kane Architects

O. J. Munson, Associates

Karl Krause, Jr., Architect

By Mr. Ruble—

That the Building Committee with the power to act as authorized by the Park Board recommend the employment of Karl Krause, Jr., Architect, to the City Council upon the basis of the accompanying records to provide for preliminary engineering and design of a swimming pool at the earliest possible time with the knowledge that \$1,000.00 has been provided.

Carried.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

John R. Snell Engineers, Incorporated
Manson-Jackson and Kane Architects

employment of a chosen firm to the City Council.

C. J. Munson, Associates

Carried.

Karl Krause, Architect

Meeting adjourned.

Further, that when replies are received they be referred to the Building committee who shall be given power to recommend

Respectfully submitted,
CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, March 16, 1962

Proceedings of the Building Committee
March 16, 1962.

The meeting was called to order by Chairman of the Committee, Mr. Hewes.

ROLL CALL

Present: Members Callard, Hewes, Freeman and Ruble.

Consideration was given to the replies made to the questionnaires sent to the following firms for the purpose of making a recommendation to the City Council relative to employment for the planning of an outdoor swimming pool facility.

John R. Snell, Engineers, Inc.

Manson-Jackson and Kane Architects

O. J. Munson, Associates

Karl Krause, Jr., Architect

By Mr. Ruble—

That the Building Committee with the power to act as authorized by the Park Board recommend the employment of Karl Krause, Jr., Architect, to the City Council upon the basis of the accompanying records to provide for preliminary engineering and design of a swimming pool at the earliest possible time with the knowledge that \$1,000.00 has been provided.

Carried.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, April 11, 1962

The meeting was called to order by President Callard.

18 and April 25, same to be returned for Council opening on May 6, 1962.

Signed:

KENNETH E. HEWES,
WILLIAM A. RUBLE,
HYRTL C. FEEMAN.

Carried.

ROLL CALL

Present: Members Callard, Feeman, Campion, Hewes, Mautz, Miller and Ruble.

Absent: Dr. Canady was excused from the session.

Approval of the minutes of March 14 and March 16, 1962, was granted.

COMMUNICATIONS

Letter from Lansing Area Christian Youth Council requesting permission to use Grosbeck Golf Course, Sunday, April 22, 1962, for Easter Sunrise Service, Bill Snell, President. Referred from City Council.

By Mr. Mautz—

That permission be granted.

Carried.

Letter from Stanley Peck, Sr., advising Park Board of time established for Budget Hearing with Ways and Means Committee of City Council.

Placed on file.

Plans were submitted by Bruce Hartwick, Associates for construction of Arboretum Nature Science Building.

By the Building Committee—

Inasmuch as funds have been provided by the City Council for construction of the Arboretum Nature-Science building and further inasmuch as Bruce Hartwick, Associates, Architects have indicated that plans will be ready for bid after April 18, 1962, we recommend that the City Council authorize the City Clerk to advertise for bids for the construction of this building on April

Karl Krauss, Jr., Architect, and Douglas Mechlin, Engineer, appeared and presented a set of preliminary drawings of the proposed outdoor pool for Hunter Park together with rough cost estimates. He briefed the Board on the design and capacities of the facility.

Referred to the staff and Building Committee.

REPORTS TO THE BOARD

The following is the report of the Perpetual Care Investment Funds as of March 31, 1962:

MT. HOPE:

Cash	\$ 1,600.94
Bonds	278,000.00
	<hr/>
	\$279,600.94

EVERGREEN:

Cash	\$ 6,282.98
Bonds	412,000.00
	<hr/>
	\$418,282.98

NORTH:

Cash	\$ 1,345.00
Bonds	1,000.00
	<hr/>
	\$ 2,345.00

Placed on file.

Cemetery financial statements were received.

Placed on file.

The Park Board was advised that the Frances Park Special Bond, \$10,000.00 Series F No. X393791F dated March 1950 has matured and removed from the vault for encashment.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By Mr. Ruble—

Inasmuch as our department is engaged in selling food products at our golf stands, that it be the recommendation of this Board that the City Council be advised that we are not covered in our insurance program for products liability.

Carried.

The Cemetery Committee, to whom the request of the Lansing Council of Veterans organizations was referred, reported to the Board of their discussion with representatives of that organization.

By Mr. Campion—

That the City Council be informed of the request from the above group and that we submit the accompanying plan for its consideration together with the cost of burial rights with Perpetual Care in an area adjacent to the present Veterans Section which could be made available for this use.

Carried.

A partial replot of Section L and M of Evergreen Cemetery, necessitated by the sale of property to the State Highway Department, was shown the Board.

Referred to the Cemetery Committee.

The Forestry division submitted a monthly report and requested that the Board authorize extension of our City-wide tree planting program to include the following streets:

Delray Drive—4900-5000 Blocks

Delbrook—4800-5000 Blocks

Dornell—800-1000 Blocks

Belaire Avenue—900-1000 Blocks

Cooley Drive—2600-3000 Blocks

Lewton Place—1900-2200 Blocks

Bedford—2200-2400 Blocks

Carolway—2200 Block

Pamela—2100-2200 Blocks

Rossiter Place—2000-2200 Blocks

Edwin Place—1900-2100 Blocks

Belaire Drive—2600-2900 Blocks

By Mr. Campion—

That we approve the above request of the Forestry Division.

Carried.

By the Public Relations Committee—

That we approve the staff organization of the Department as outlined in Mr. Hayden's letter to the Park Board on March 14, 1962, and would recommend that a request be made for employing an additional man in the Recreation Division as a Recreation Assistant IV to begin work after July 1, 1962, as outlined.

Mr. Campion voted no.

Carried.

The Recreation Division submitted a report on the 15th Annual Youth Talent, School Use Programs and Golf.

Placed on file.

The Park Board resolved itself into a Committee of The Whole for the purpose of considering salaries that its recommendation could be made to the Council Ways and Means Committee now considering the Budget.

President Callard declared the Park Board again in session.

By the Committee of The Whole—

That Mr. Kipke and Mr. Haskell remain as classified employees and that a budget request be made to the City Council Committee of The Whole that their salaries for 1962-63 be permitted to exceed the present limits of an VIII classification and that their present salaries be increased \$1,000.00, respectively. In the event that the above recommendation is not acceptable it is requested that each be placed at the top bracket of the VIII classification. It is further recommended that Mr. Hayden's salary for 1962-63 be established at \$2,000.00 above the top salary adopted for these men.

By Mr. Ruble—

That we move adoption of the above resolution.

Carried.

City Forester Haskell showed slides of departmental interest.

Meeting adjourned.

Assistant Director Hayden reported on activities of the Department for the month.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF BOARD OF ELECTRICAL EXAMINERS OF THE CITY OF LANSING

Proceedings, April 17, 1962

Members present—Acting Chairman Carl Moore, E. J. Baker, Dean Battley, Keith Norris and Inspectors Donald E. Deal and Ray Dwyer.

Meeting called to order at 7:30 P.M. by Acting Chairman Carl Moore.

Enos J. Major was granted permission to write the contractor examination.

Examination started under supervision of Mr. Dwyer.

There was a lengthy discussion of inspectors' problems. The matter of the 20 ampere convenience outlet for use on the 20 ampere appliance circuits was discussed. It is the opinion of the Board that the 20 ampere convenience receptacle be a recommendation for use on the kitchen and

laundry appliance circuit in all residential occupancies.

The Board requested that new examination questions, now being prepared, be submitted for approval at the next meeting.

Mr. Norris requested that the Board give consideration to requiring a drawing, or reasonably accurate sketch, of the proposed wiring involved, to be submitted by any and all applicants for a home owner's electrical permit.

Respectfully submitted,

DONALD E. DEAL,
Secretary.

B/C

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, May 9, 1962

The meeting was called to order by President Callard.

ROLL CALL

Present—Members Callard, Feeman, Campion, Canady, Hewes, Mautz, Miller and Ruble—8.

Absent—None.

Approval of the minutes of April 11, 1962, was granted.

COMMUNICATIONS

Notice from City Council of petition by 58 persons relative to bill by legislature permitting communities to consider female box elder trees a nuisance.

Mr. G. McCaslin and Mr. Ray Johnson appeared and talked in favor of City taking action for control of these trees.

By Mr. Campion—

That the attached proposed ordinance, submitted by the Forestry Division, for control of female box elder trees be referred to the City Council for its consideration.

Carried.

Mr. Karl Krauss, Jr., Architect, and Mr. Douglas Mechlin, Engineer, appeared and addressed the Board relative to the preliminary plans for the proposed outdoor pool.

Mr. Francis Fine, President of Lansing Gerontologic Society, appeared before the Board and requested permission for use of Park property known as the Barnes parcel on Main Street for a housing site for elderly persons of the Community.

Letter from the Traffic Board suggesting no ingress or egress from Kalamazoo Street at Hunter Park, site of the proposed new outdoor pool.

Referred to the Building Committee.

Letter from Barker-Fowler Electric Company guaranteeing electrical work now completed at Municipal Ball Park.

By Mr. Hewes—

That the Park Board approve final payment being made to Barker-Fowler Electric Company for re-lighting Municipal Ball Park and accept the work according to the terms of their guarantee.

Carried.

Letter from Mr. Harvey Griswold requesting free use of Groesbeck Golf Course for Junior Chamber of Commerce Golf Tournament for boys 12 to 18 years of age on June 18, 1962, from 7:30 A.M. to 4:30 P.M.

By Mr. Campion—

That we concur in the above request.

Carried.

REPORT TO THE BOARD

The following is the report of the Perpetual Care Investment Funds as of April 30, 1962:

MT. HOPE

Cash	\$ 1,997.69
Bonds	278,000.00
	<hr/>
	\$279,997.69

EVERGREEN

Cash	\$ 7,318.58
Bonds	412,000.00
	<hr/>
	\$419,318.58

NORTH

Cash	\$ 1,715.00
Bonds	1,000.00
	\$ 2,715.00

The Cemetery financial statements were received.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Building Committee—

That the Park Board approve the basic preliminary design and project plan for the outdoor swimming pool at Hunter Park as submitted by Karl Krauss, Jr., Architect, and dated April 18 and May 9, 1962, subject to the final location of the specific site which is dependent upon test boring studies now underway.

Signed:

KENNETH E. HEWES,
WILLIAM A. RUBLE,
HYRTL C. FEEMAN.

Carried.

By Mr. Hewes—

That the Park Board request the City Council to authorize the City Clerk to advertise for bids for 9,000 feet of chain link fabric fence sufficient for fencing Waverly Golf Course according to the specifications attached. Purchase to be made from funds presently on hand in our golf account.

Carried.

By Mrs. Miller—

That we approve the replatting of Sections L and M at Evergreen Cemetery.

Carried.

By Mr. Ruble—

That we bank the following funds in Savings Certificates for one year to earn 4% interest as follows:

Mt. Hope Cemetery	\$ 2,000.00
Evergreen Cemetery	\$ 7,000.00
North Cemetery	\$ 1,500.00
Frances Park Special	\$ 10,000.00

Carried.

By Mr. Campion—

That in view of our land policy, we find that we cannot give endorsement to Mr. Fines request to furnish land for erecting a housing facility for the elderly.

Carried.

REPORT OF THE FORESTRY COMMITTEE

May 9, 1962

The spraying for Dutch Elm Disease is completed except for a few isolated park trees. A total of 14,045 street and park trees were sprayed in Fall '61-Spring '62 program.

The spring planting program finished yesterday with a total of 526 street trees, 6 park trees, and 2 Arbor Day plantings at elementary schools.

The regularly scheduled tree trimming program began May 7th on Lyons Avenue north of Mt. Hope. Trimming will continue this year in the southeast section of the City.

Signed:

ROBERT R. CAMPION,
CHARLES C. MAUTZ,
KENNETH E. HEWES.

By Dr. Canady—

That the following resolutions for three-retiring departmental employees be adopted.

Carried.

Whereas, Marjorie Sakraska has faithfully served the Parks and Recreation Department for twenty-one years and four months, and

Whereas, she has been a valued employee, having been trustworthy in all respects, dutiful and responsible in her efforts, and

Whereas, her qualities have been such that her relations with others in dealings, wherein she represented the City of Lansing, were most satisfactory and to the benefit of all concerned, therefore be it

Resolved, that on this day the Park Board publicly recognize her worth and officially make known its gratitude and that of the Department for the years of service given and does hereby wish Marjorie Sakraska many happy years in her retirement.

Whereas, Clinton Swift has served the City of Lansing, Department of Parks and Recreation for nine years and is now retiring, and

Whereas, he has served dutifully, honestly and to the best of his ability, and

Whereas, he has been punctual, industrious and faithful,

Therefore, Be It Resolved that the Park Board publicly acknowledge Clinton Swift and wish him happiness and contentment in the years ahead and thank him for his loyal years of service.

Whereas, Martin Dewitt has served the City of Lansing, Department of Parks and Recreation for thirty-one years and is now retiring, and

Whereas, over these many years his capabilities benefited all those he served, and

Whereas, his qualities of leadership, ambition, regularity and sense of duty which was tempered with earnestness and humor has been a source of inspiration to his associates,

Therefore, Be It Resolved that the Park Board publicly acknowledge Martin Dewitt

and wish him many happy years of retirement with the knowledge that he has faithfully served and is honestly deserving of the benefit therefrom.

Herbert Kipke, Recreation Director, reported on his division.

Theodore Haskell, City Forester, showed departmental slides.

Assistant Director Hayden reported on departmental activities.

Meeting adjourned.

Respectfully Submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, June 13, 1962

The meeting was called to order by President Callard.

Bids were received as referred from City Council for the construction of the Arbor-
etum Nature Science Center Building.

ROLL CALL

Present: Members Callard, Feeman, Campion, Canady, Mautz, Miller and Ruble.

Absent: Mr. Hewes who was excused from the session.

Approval of the minutes of May 9 was granted.

COMMUNICATIONS

Letter from Mr. Russell E. LaRowe requesting burial of cremated remains of Cynthia LaRowe.

By Cemetery Committee:

That permission be granted to place the cremated ashes of Cynthia LaRowe in the grave of Eugene LaRowe, her grandfather, Sub. 5, Lot 171, Section C, Mt. Hope Cemetery. Separate marker privilege, however, is not granted by this action.

ELIZABETH A. MILLER
HYRTL C. FEEMAN
ROBERT CAMPION

Carried.

Plans for Hunter Swimming Pool were submitted by Mr. Karl Krauss, Jr., Architect.

By the Building Committee—

That we accept the presented plans for the outdoor swimming pool for Hunter Park from Karl Krauss, Jr., Architect and Douglas Mechlin, Engineer and request the City Council to direct the City Clerk to advertise for bids for construction of same. Bids are to be returned to City Council on July 9, 1962 for its consideration.

HYRTL C. FEEMAN
WILLIAM A. RUBLE

Carried.

The Park Board resolved itself into the Committee of the Whole for the purpose of considering these bids, then reconvened in session after progress.

By the Building Committee—

That the Park Board recommend that the City Council accept the following bids for the construction of the Nature Science Center Building:

Britch Construction Co.	-----	\$44,596.00
Less Alternate #2	-----	3,267.00
		\$41,329.00
Dard, Inc.—Mechanical	-----	11,567.00
Central Electric Motors— Electrical	-----	8,255.00
		\$61,151.00

WILLIAM A. RUBLE
HYRTL C. FEEMAN
Carried.

By Mr. Ruble—

That the Secretary prepare a communication to be addressed to the City Council in explanation of the above recommendation and further that this recommendation eliminates construction of a greatly desired field-stone foundation wall and accepts in its place an alternate bid proposal for a cement block wall at a savings of \$3,267.00. In light of this, we would further recommend that the City Council accept a proposal from the Britch Construction Company for a Granulux surfacing of this block wall, which would be a permanent finish at an additional cost of \$250.00.

Carried.

Mr. Frank Hand spoke regarding problems of the Lansing Softball League.

Letter from Mr. Carl E. Quick, Manager VanDervoort's Baseball Team requesting permission to play out of town teams on Lansing facilities, guaranteeing the expenses and splitting the gate proceeds 50-50, as referred from City Council.

Referred to the Recreation Committee and Recreation Director.

REPORTS TO THE BOARD

Departmental transfers of past month were submitted.

Cemetery financial statements were submitted.

The following 4% Savings Certificates are on deposit in the American Bank and Trust dated May 29, 1962.

#1627 Mt. Hope Perpetual Care Fund	\$ 2,000.00
#1628 Evergreen Perpetual Care Fund	7,000.00
#1629 North Perpetual Care Fund	1,500.00
#1630 Frances Park Special	10,000.00

The following is the report of the Perpetual Care Investment Funds as of May 31, 1962:

MT. HOPE

Cash	\$ 1,025.69
Bonds	280,000.00
	\$281,025.69

EVERGREEN

Cash	\$ 3,173.73
Bonds	419,000.00
	\$422,173.73

NORTH

Cash	\$ 370.00
Bonds	2,500.00
	\$2,870.00

COMMITTEE REPORTS AND RESOLUTIONS

By the Building Committee—

Inasmuch as the South Washington Park Shelter Building has now been completed

according to plans and specifications and has been inspected by the committee and architect, we recommend acceptance of same and approve payment of final billings according to the terms of the contract.

Carried.

By the Cemetery Committee—

That the request of Florence E. Young to remove the remains of Ralph H. Young, husband from Sub. 1, Lot 554, Section J. of Evergreen Cemetery for re-burial in Sub. 3, Lot 532, Section J. of Evergreen Cemetery be approved.

Carried.

That the request of Elmer and Lucile Manley to remove the remains of Joyce A. Manley, daughter from Sub. 31, Section Y of Mt. Hope Cemetery for re-burial in Sub. 5, Lot 528, Section J of Evergreen be approved.

Carried.

By Mr. Ruble—

That we bank the following Perpetual Care Funds in Savings Certificates for one year to earn 4% interest:

Mt. Hope Cemetery	\$1,000.00
Evergreen Cemetery	3,600.00
North Cemetery	400.00

Carried.

By the Finance Committee—

That the Park Board request the City Council to carry forward budget account 2-D-157 Arboretum Park balance into the coming budget year for payment of anticipated expenses in furnishing the interior, grade and gravel of parking area, bringing in gas service, landscaping and incidentals.

Carried.

By Dr. Canady—

That the following resolutions be adopted:

WHEREAS Clair Brown has been employed for twenty-one years and two months by the City of Lansing, division of Cemeteries and

WHEREAS he has faithfully and honestly served and has been a valued employee and

WHEREAS he has represented the City

well in his relations with the public and is respected by his associates for all he has done

THEREFORE be it resolved that the Park Board publicly acknowledge its gratitude to Clair Brown for his years of service and wish him many years of happiness, good health and contentment in his retirement.

WHEREAS Harold Sanders has been employed by the City of Lansing, Department of Parks and Recreation for thirteen years and nine months and

WHEREAS he has been reliable, faithful and trustworthy and has served the City well and

WHEREAS he is respected among his many associates and friends for all he has done

THEREFORE be it resolved that the Park Board publicly acknowledge its gratitude to Harold Sanders and wish him many years of well being and pleasure in his retirement.

WHEREAS CARL G. FENNER has served the City of Lansing and the Department of Parks and Recreation for thirty-nine years and one month and is retiring on July 1, 1962 and

WHEREAS he has so ably fulfilled all duties required of him in the divisions of Forestry, Parks, Cemeteries and Recreation and

WHEREAS his capabilities in his specialty of forestry have benefited thousands and have been acknowledged nation-wide and

WHEREAS his efficient coordinating ability has been proven in the excellent operation of the above named departmental divisions and

WHEREAS his dedication of purpose and his philosophy of life has been to inter-relate God, Nature and Man and to endeavor to bring them together in harmony to benefit all our citizens

THEREFORE be it resolved that on this day of June 13, 1962, the Park Board express public gratitude to Carl G. Fenner for his devotion to duty, his loyalty and high purpose and wish him contentment, happiness and good fortune in the years that lie ahead.

Carried.

The Forestry division report was read by Mr. Campion.

Recreation Director Kipke reported.

Assistant Director Hayden reported on general activities.

Slides were shown by City Forester Haskell.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, July 11, 1962

The meeting was called to order by Pres. Callard.

ROLL CALL

Present: Members Callard, Canady, Hartley, Hewes, Miller and Ruble.

Absent: Mr. Campion who was excused from the session.

Approval of the minutes of June 13, 1962 was granted.

It was declared that this was the time set for the election of the offices of President and Vice-President.

By Mr. Hewes—

That Gordon Callard be nominated as President of the Park Board for the coming year and that nominations be closed and that a unanimous ballot be cast in his favor.

Carried.

By Mr. Ruble—

That Dr. Clinton Canady, Jr. be nominated as Vice-President of the Park Board for the coming year and that nominations be closed and that a unanimous ballot be cast in his favor.

Carried.

COMMUNICATIONS

Request from Mr. Joe Beyers for use of Hunter Park Field for Pattengill Jr. High School football team.

By Dr. Canady—

That the request be granted.

Carried.

Request from Mr. John Anthony, Lansing Handball Club, to convert one tennis court at no expense to City for handball playing.

Referred to the Recreation Director.

Notice from City Council that 2-D-157 budget funds are being re-appropriated for year 1962-63.

Placed on file.

Notice of resignation of Mr. Hyrtl C. Feeman from Park Board and action by City Council.

Placed on file.

The Park Board resolved itself into a Committee of the Whole for the purpose of considering the bids for Hunter Park Pool as referred from the City Council and discussion with Karl Krauss, Architect, followed. Where upon open session was again declared.

By Mr. Ruble—

That we leave the matter of the pool construction in the hands of the Building Committee to arrange for a meeting with the Park Committee of the City Council for discussion of the problem and for a report back to the Park Board at a special meeting to make a recommendation to the City Council.

Carried.

Letter from Mr. Lonergan, Controller and Secretary of Mayor's Committee on efficiency in City Government.

Referred to Director.

REPORTS TO THE BOARD

Departmental transfers of past month were submitted.

Cemetery financial statements were submitted.

The following is the report of the Perpetual Care Investment Funds as of June 30, 1962:

MT. HOPE

Cash	\$ 222.69
Bonds	281,000.00
	<u>\$281,222.69</u>

EVERGREEN

Cash	\$ 1,449.91
Bonds	422,600.00
	<u>\$424,049.91</u>

NORTH

Cash	\$ 115.00
Bonds	2,900.00
	<u>\$3,015.00</u>

Pursuant to action of the Park Board on June 18, 1962 a Michigan National Bank Savings Certificate #2639 in the amount of \$5,000.00 has been purchased, received and placed in the vault for the benefit of Perpetual Care as follows:

Evergreen Cemetery	\$3,600.00
Mt. Hope Cemetery	\$1,000.00
North Cemetery	\$400.00

This is to inform the Board that our \$5,000.00 par value Boston Edison Company First Mortgage Bond Series #G.R. 18 @ 5 1/4% due 10-1-89 has been called for redemption at 106.02% of par. It was surrendered to Smith-Hague and Company for encashment on June 26, 1962, and payment for same has been received.

COMMITTEE REPORTS AND RESOLUTIONS

By the Cemetery Committee—

That the request of Joseph Wolak to remove the remains of Veronica Wolak, wife from Sub. 3 of Lot 85, Section J of Evergreen Cemetery to Evergreen Cemetery in Detroit be approved.

Signed:

ELIZABETH A. MILLER
HYRTL C. FEEMAN
ROBERT CAMPION

Carried.

By the Cemetery Committee—

That the request of Doris M. Chestnut, Erma R. Day, daughters, to remove the body of Henry Robbins, from Sub. 3 Lot 420, Section H of Evergreen Cemetery for Post Mortem Examination be approved.

Signed:

ELIZABETH A. MILLER,
HYRTL C. FEEMAN,
ROBERT CAMPION

Carried.

By the Finance Committee—

That we permit Theodore Haskell, City Forester who is completing his second term on the Board of Governors representing Region #4 to attend the annual meeting of the International Shade Tree Conference in San Francisco, California, August 5-10 and that his expenses up to \$273.45 be allowed from budgeted funds 1-A-5 appropriated for this purpose.

Signed:

WILLIAM A. RUBLE
KENNETH E. HEWES
ELIZABETH A. MILLER

Carried.

By the Finance Committee—

That approval be granted Mr. Kipke, Mrs. Whitehead and Mr. Moffatt to attend the summer Recreation Association of Michigan Conference at Saginaw, July 11, 12, 13 and that \$99.00 be permitted to be expended from budget account 1-A-5 for this purpose.

Signed:

WILLIAM A. RUBLE
KENNETH E. HEWES
ELIZABETH A. MILLER

Carried.

By the Finance Committee—

That the City Treasurer and Secretary of the Park Board be authorized and directed to purchase for the Evergreen Cemetery Perpetual Care Fund \$5,000.00 Chesapeake and Potomac Telephone of Maryland 5 1/4% Bonds @ 106 1/2% of par yielding 4.85% and maturing January 1, 1996.

Signed:

WILLIAM A. RUBLE
KENNETH E. HEWES
ELIZABETH MILLER

Carried.

Mr. Haskell, City Forester, read the Forestry Division report.

Placed on file.

Dr. Canady read the Recreation Division report.

Placed on file.

By the Recreation Committee—

In light of the recent request for use of our baseball facilities at Municipal Park, as referred to the Park Board from City Council on June 11, 1962 and recent requests made by the Softball Advisory Board, we would recommend the adoption of the following policy for the Park and

Recreation Department and respectfully ask City Council concurrence inasmuch as there would be expenses incurred by the Department that would exceed our budget grants. This deficit, however, would be eliminated upon request for authorized transfer by the City Council of the receipts for the use of our facilities into our appropriate budget accounts.

Permission will be granted to sponsors of registered City League teams or responsible non-profit organizations within the City of Lansing to use athletic facilities of the Parks and Recreation Department under the following conditions:

1. Date shall not conflict with any pre-scheduled game by the Department.
2. Team requesting permission will pay, at time of application, the following applicable charges:

CHARGES FOR ATHLETIC FIELDS

	Baseball Facilities				Softball Facilities					
	Wk.	Days	Sat.	Sun.	Holi-	Wk.	Days	Sat.	Sun.	Holidays
Field Care.....		5.70	11.40	15.20	15.20		5.70	11.40	15.20	15.20
Pick up Charge.....		2.19	2.92	2.92	2.92		2.19	2.92	2.92	2.92
1 Security Officer.....		5.08	5.08	5.08	5.08		5.08	5.08	5.08	5.08
Com. & Retirement ..		2.03	3.65	4.37	4.37		2.03	3.65	4.37	4.37
Lighting.....		21.00	21.00	21.00	21.00		5.00	5.00	5.00	5.00
Replacement, Misc.		15.00	15.00	15.00	15.00		10.00	10.00	10.00	10.00
2 Umpires.....		16.00	16.00	16.00	16.00		10.00	10.00	10.00	10.00
1 Scorekeeper.....		6.00	6.00	6.00	6.00		3.00	3.00	3.00	3.00
2 Ticket Sellers and Collectors		9.00	9.00	9.00	9.00		9.00	9.00	9.00	9.00
	<hr/>	82.00	90.05	94.57	94.57	<hr/>	52.00	60.05	64.57	64.57

The above charges are for the playing of one game under lights. Rental charges for more than one game or for additional security officers, ticket sellers and collectors will be increased to cover additional costs. If lights are not required, rentals will be adjusted.

3. City will furnish ground maintenance, lights, scorekeepers, umpires, ticket sellers and collectors and security officers at the above named rates. Gate receipts will be the property of the sponsoring team and arrangements for the division of same will not be the responsibility of the Recreation Division.

4. Concession rights will remain with the City.
5. Permission may be denied in the event

that ground conditions are unsuitable in the opinion of the Department.

6. Any insurance coverage required by the City shall be met by those parties seeking permission for use of facilities.

Carried.

The Director reported on activities of the month.

Meeting adjourned.

Respectfully submitted,
CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, July 17, 1962

Special meeting called at the request of the President for the purpose of considering the bids for the construction of the Hunter Park Swimming Pool at 4:00 P.M.

The meeting was called to order by President Callard.

Present: Members Callard, Hartley, Hewes, Miller and Ruble.

Absent: Members Canady and Campion.

Discussion on the matter of advisability of acceptance or disposition of bids for pool occurred.

By Mr. Hewes—

Inasmuch as plans for the Hunter Park Swimming Pool have had the careful consideration of the Park Board and staff and the professional planning necessary for construction of a swimming facility which we feel will best serve the need of the community now and for many years and

review has been made of alternatives from the standpoint of economy of operation, ease of maintenance, safety of those using the pool and creation of a structure with a low risk of vandalism and even though bids for the construction of this were greater than the funds appropriated, the Park Board wishes to make the following recommendation to the City Council provided funds can be made available.

That the lowest and best bid being that of B. J. Siwek for \$142,770.00 be accepted together with alternate number 2 to provide for heating of the pool water at an additional cost of \$2,000.00 and approval of the payment of the usual architect fees.

Supported by Mr. Ruble.

Carried.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, August 8, 1962

The meeting was called to order by Vice-President Canady.

ROLL CALL

Present: Members Canady, Campion, Hartley, Hewes, Miller and Ruble.

Absent: Mr. Callard who was excused from the session.

Present: Councilman Frank Perrin.

Approval of the minutes of July 11, 1962 and July 17, 1962 was granted.

COMMUNICATIONS

Letter from Nehi Beverages, Inc. requesting that one year lease commencing June 10, 1962 be cancelled.

By the Building Committee—

That we recommend the cancellation of the lease as requested by Mr. M. D. Marshall of Nehi Beverages, Inc., on the City owned building located at Lenawee and River Streets provided payment of \$800.00 is made to the City to cover expense of new doors which is the City's obligation to pay and further that the building be placed under the Park Board's jurisdiction to be used for dead storage until such time as the building is no longer tenable. This would be in accordance with the Park Board's long range plan for eventual extension of the River Street Park.

KENNETH HEWES
WILLIAM RUBLE

Carried.

Letter from Messers Charles Hopkins, Edward Hacker, Francis Fine and Walter Neller requesting permission to cross Groesbeck Golf Course with a sanitary sewer line for connection to outlet.

The above petitioners were present and stated their reasons for request.

Referred to the Finance Committee.

REPORTS TO THE BOARD

Cemetery financial statements were submitted.

The following is the report of the Perpetual Care Investment Fund as of July 31, 1962:

MT. HOPE

Cash	-----	\$ 309.69
Bonds	-----	281,000.00
		\$281,309.69

EVERGREEN

Cash	-----	\$ 2,704.71
Bonds	-----	427,600.00
		\$430,304.71

NORTH

Cash	-----	\$ 150.00
Bonds	-----	2,900.00
		\$3,050.00

Placed on file.

The following bond #R-93, Chesapeake and Potomac Telephone Company of Maryland, Debenture due January 1, 1996, has been bought and placed in the vault.

COMMITTEE REPORTS AND RESOLUTIONS

That the request of Neva Ruth Brown to remove the remains of Yvonna Marie Brown, daughter from W/end Lot 69, Section X of Mt. Hope Cemetery for re-burial in Rose Hill at Eaton Rapids, Michigan be approved.

ELIZABETH MILLER
HYRTL C. FEEMAN
ROBERT CAMPION

Carried.

The report of the Forestry Division was read and placed on file.

Board members were asked to review Capital Improvement needs of the Department for a future meeting for correlation or criticism with the recent Advisory Committee recommendations.

The Director reviewed programs of the Department.

Mr. Kipke showed slides on Recreational activities.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF CANVASSERS OF THE CITY OF LANSING

Proceedings, August 8, 1962

Lansing, Michigan

August 8, 1962

10:00 A.M.

The Board of Canvassers of the City of Lansing, Michigan, met under the provisions of Section 13.11 of the City Charter.

Present: Assessor Gerald E. Ernst, City Attorney Jack W. Warren and City Clerk Millie M. Brown.

The Board of Canvassers proceeded to canvass the return of Election held on Tuesday, August 7, 1962 with the following results:

PROPOSAL NO. II

FIREMEN'S 56 HOUR WORK WEEK

ORDINANCE

Shall an ordinance be enacted to read as follows:

"Section 1. Hereafter, the leave of absence of uniformed members of the Fire Fighting Division of the Fire Department shall be for each member, one day of twenty-four hours off duty in every forty-eight hours and an additional twenty-four

consecutive hours off duty in each six-day period (said additional twenty-four consecutive hours to be joined with proximate regular leave days so as to afford a leave period of seventy-two consecutive hours).

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect."

The total number of votes cast for the proposal was 13,384—Yes 6,110; No 4,662.

Motion made by Mr. Warren, seconded by Mr. Ernst, that the larger number of votes cast were in favor of the proposal. The proposal was declared adopted.

Adopted by the following vote:

Yea: Miss Brown, Mr. Ernst, Mr. Warren—3.

Nays: None.

The meeting adjourned at 10:30 a.m.

Signed:

MILLIE M. BROWN,
GERALD E. ERNST
JACK W. WARREN

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

SPECIAL MEETING Proceedings, August 21, 1962

Proceedings of Special Meeting of August 21, 1962.

Special Meeting called at the request of the President for the purpose of considering:

1. Report of the Citizens Advisory Committee on Capitol Improvements.
2. Report of the Finance Committee relative to request to cross Groesbeck Golf Course with sanitary sewer line.
3. Authorization permitting Donald Moffatt to attend A. A. Softball State Tournament.

The meeting was called to order by President Callard at 4:00 P.M.

Present: Members Callard, Campion, Hartley, Hewes and Miller.

Absent: Members Canady and Ruble.

Discussion took place on "The Big Step" report of The Citizens Advisory Committee on Capitol Improvements. A conclusion reached was that not enough funds were being designated for Parks and Recreation use. In fact it appeared that the Board would have less than the yearly average granted the Department for Capitol Improvement over the past ten years. If this is true, and admittedly the Board does not know whether the sum recommended by the Committee is in excess of regular amounts previously considered necessary, the Park Board could not endorse the proposed plan.

By Mr. Hewes—

That we permit Donald Moffatt, Recreation Assistant to represent our Department at Port Huron, Michigan, August 24, 25, 26 at the A.A. Softball State Tournament as required by membership rules of the Recreation Association of Michigan and the Michigan Softball Association and that

we approve expenditure up to \$50.00 for this purpose same to be used from our K-15-E Softball budget account.

Carried.

By the Finance Committee—

That due to the many factors which would be involved in permitting sewer construction and easement rights across Groesbeck Golf Course and primarily from the stand point of prolonged inconvenience to our golfers, the Park Board does not recommend that permission be granted the petitioners requesting this privilege. However, if deemed in the best interest of the City by the City Council that such privilege be granted, then the Park Board recommends the following conditions be considered and made a part of any agreement between the City and parties requesting sewage easement rights across the Groesbeck Golf Course:

1. Any and all turf damaged during the construction of this sewer will be the responsibility of those requesting permission for the easement and repair shall be made by resodding the damaged areas to the Department's satisfaction.

2. The City will permit entrance and exit at Wood Street and Green Street and across Ormand Park at points designated by the Department.

3. The petitioners shall be responsible for removal and re-construction of such fence as necessary for entrance and exit and further shall erect or cause to be erected and maintain a fence barricade to restrict travel and construction within a fifty foot lane for their purposes across the course.

4. That the petitioners repair the existing water system if damaged by this construction.

5. The excavated trench shall be back-filled as work progresses and compacted in one foot layers with no more than 300 feet of open trench existing at any one time. Loose soil shall be removed from sod as quickly as practical.

6. Excess soil must remain the property of the City and the Department shall select near by sites where same may be dumped at no cost to the City.

7. Future settling occurring in the trench shall be repaired and resodded the following fall after the close of the golf season.

8. Compensation for loss of greens fees shall be paid the Department in the event that this construction or repair interferes with the play-ability of the golf course.

9. That no construction shall be commenced until the end of play in 1962 and completed prior to commencement of play in 1963.

10. That the principals be required to adequately insure their performance of the foregoing.

KENNETH E. HEWES
ELIZABETH A. MILLER

Carried.

Meeting adjourned.

Respectfully submitted,
CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, September 12, 1962

The meeting was called to order by President Callard.

ROLL CALL

PRESENT: Members Callard, Canady, Black, Campion, Hartley, Hewes, Miller.

ABSENT: Mr. Ruble.

Approval of the minutes of August 8 and August 21, 1962 was granted.

COMMUNICATIONS

Communication from City Council relative to Department maintaining care of weeds, litter, trees and lawns for Traffic Department parking areas.

Placed on file.

Communication from City Council regarding elm tree at Mt. Hope and Patterson Avenues and directing removal as Traffic Board declares it a traffic hazard.

Placed on file.

Report on hay production for Potter Park Zoo was submitted.

Placed on file.

President Callard named Park Board members to committees for 1962-63 as follows:

BUILDING
Hewes, Ruble, Miller

CEMETERY
Hartley, Black, Ruble

FINANCE
Ruble, Hewes, Canady

FORESTRY
Miller, Canady, Hartley

PARKS
Canady, Miller, Black

PUBLIC RELATIONS
Black, Hartley, Campion

RECREATION
Campion, Canady, Hewes

Letters from Mr. Kipke, Recreation Director and Mr. Haskell, City Forester, requesting permission to take courses at M.S.U. towards Masters degree.

By Mr. Hartley—

That permission be granted both individuals.

Carried.

Cemetery financial statements were received and placed on file.

The following is the report of the Perpetual Care Investment Fund as of August 31, 1962:

MT. HOPE

Cash	\$	588.19
Bonds		281,000.00
		<u>\$281,588.19</u>

EVERGREEN

Cash	\$	11,215.47
Bonds		422,600.00
		<u>\$433,815.47</u>

NORTH

Cash	\$	170.00
Bonds		2,900.00
		<u>\$3,070.00</u>

Placed on file.

This is to advise the Board that \$1,000.00 of our \$10,000.00 Baltimore Gas and Electric First refundable Mortgage Bonds @

Bid of Barnhart Const. _____ \$127,177.50

Adopted by the following vote:

Bid of Dunigan Brothers, Inc. 131,739.35

Unanimously.

Bid of McNamara Const. Co. 124,839.80

By Councilman Preuss—

Bid of Reed & Noyce, Inc. 140,243.92

Resolved by the City Council of the City of Lansing:

Bid of Frank J. Siller 124,180.00

That the attached claims be allowed and the City Clerk be and she is hereby authorized to draw orders on the City Treasurer for the amount allowed each claimant, in the amount of \$123,186.13.

By Councilman Bradshaw—

Resolved by the City Council of the City of Lansing:

That the bids be referred to Committee on Public Service and the Director of Public Service.

Carried.

By Councilman Bradshaw—

Resolved by the City Council of the City of Lansing:

That Councilman Perrin be excused from the session.

Council adjourned at 8:10 p.m.

MILLIE M. BROWN,
City Clerk.

Lansing, Michigan

September 24, 1962.

F/C

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, October 10, 1962

The meeting was called to order by President Callard.

Hillcrest Street—1900, 2000, 2100, 2600, 2700, 2800, 2900, block

Deerfield Avenue—3800, 3900, 4000 block

ROLL CALL

Present: Members Callard, Canady, Black, Campion, Hartley, Hewes, Miller and Ruble.

Absent: None.

Approval of the minutes of September 12, 1962 was granted.

COMMUNICATIONS

Memo from Bruce Hartwick relative to progress of construction of Nature Science Building.

Karl Krauss, Jr. appeared and reported on construction of Hunter Swimming Pool.

Lansing Park Board

Charles G. Hayden, Director

Park and Recreation Department

Lansing, Michigan

Honorable Sirs:

The fall tree planting plans include the extension of the City-wide planting program onto the following streets:

Southwest Quarter

Peggy Place—1600, 1700, 1800 block

Boston Boulevard—2800, 2900 block

Hemlock Street—2900 block

Revere Place—3100 block

S. Holly Way—1600, 1700, 1800 block

Holly Way—1600, 1700 block

Holly Court—1600 block

Pleasant View—1900, 2000 block

Northwest Quarter

Wilson Street—2700, 2800, 3000 block

Paul Street—2900, 3000 block

Lafayette Street—2700, 2900, 3000 block

Leon Avenue—2900, 3000 block

Andrea Street—2900, 3000, 3100 block

Lujer Circle—3000 block

Alsand Circle—2900 block

Grandell Street—2900 block

Cabot Street—2700, 2800, 2900, 3000 block

Ingham Street—3900, 4000 block

This planning includes approximately 228 trees.

The Park Board is requested to authorize this work so the streets may be included from this time as a part of the City-wide planting program.

Sincerely,

THEODORE J. HASKELL,
City Forester.

By Mrs. Miller—

That we approve the tree planting plans as outlined by the City Forester.

Carried.

REPORTS TO THE BOARD

Report on ordinance for control of Box Elders adopted by City Council September 17, 1962.

Placed on file.

Cemetery financial statements submitted.
Placed on file.

The following is the report of the Perpetual Care Fund as of September 30, 1962:

Mt. Hope

Cash	\$ 699.19
Bonds	281,000.00
		<u>\$281,699.19</u>

Evergreen

Cash	\$ 2,458.67
Bonds	432,600.00
		<u>\$435,058.67</u>

North

Cash	\$1,220.00
Bonds	1,900.00
		<u>\$3,120.00</u>

Filed.

COMMITTEE REPORTS AND RESOLUTIONS

By the Cemetery Committee—

That the request of Evelyn Vasiloff, wife, to remove the remains of Spiro Vasiloff, husband, from Sub. 4, Lot 281, Section H of Evergreen Cemetery to Sub. 2, Lot 281, Section L of Evergreen Cemetery be approved.

O. E. HARTLEY
BRUCE B. BLACK
WILLIAM A. RUBLE

Carried.

That the request of Mina E. Karkau, Augusta McMaster, Edward L. Karkau, Albert G. Karkau, Charles W. Karkau, sister and brothers, to remove the remains

of Frederick Karkau from Sub. 7, Lot 28, Section Q of Mt. Hope Cemetery to Sub. 6, Lot 28, Section Q to Mt. Hope Cemetery be approved.

O. E. HARTLEY
BRUCE B. BLACK
WILLIAM A. RUBLE

Carried.

That the request of Nettie L. Hunt, daughter, and Maynard D. Rolfe, son, to remove the remains of Emma Coon from Sub. 2, Lot 48, Section B of Evergreen Cemetery to Sub. 10, Lot 47, Section B to Evergreen Cemetery be approved.

O. E. HARTLEY
BRUCE B. BLACK
WILLIAM A. RUBLE

Carried.

The report of the Forestry Division was read by Mrs. Miller.

Placed on file.

The report of the recreation division was read by Mr. Campion.

Placed on file.

The Director reported on monthly activities of the Department.

The Park Board resolved itself into a Committee of the Whole for the purpose of considering the Capital Improvement proposed bonding program as might pertain to the Department. After discussion the President again declared the meeting in session.

Slides were shown by Mr. Haskell.

Meeting adjourned.

Respectfully submitted,
CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, November 14, 1962

The meeting was called to order by President Callard.

Present: Members Callard, Canady, Black, Campion, Hartley, Hewes, Miller and Ruble.

Absent: None.

Approval of the minutes of October 10, 1962 was granted.

COMMUNICATIONS

Memo from City Controller requesting sample receipt forms.

Referred to Director.

Letter from City Controller pertaining to comments made by audit firm on Department operations.

Referred to Finance Committee.

Letter from Michigan Department of Health referred from City Council regarding Oak Park scenic pool.

Referred to Parks and Recreation Committee and Staff.

Letter from Tower Insurance relative to City's protection on rented ballfields.

Referred to Director.

Letter from Stanley Peck, Sr., Chairman Committee on Personnel stating Personnel Planning procedures for 1963-64 budget hearings.

Referred to Director.

Gentlemen:

The Committee on Personnel of the City Council has asked for a list of new positions and proposed re-classifications to be submitted by November 30, 1962 we are

preparing this report. The attached summary indicates the new positions and re-classifications recommended by the staff.

Respectfully,

THEODORE J. HASKELL.

By Mr. Ruble—

That the requests for personnel and reclassification of positions listed be approved for passing to the Committee on Personnel of the City Council and that immediate attention be given to the creation of a new position of Park Security Officer.

Carried

Letter from Theodore Haskell relative to need for additional E-16 budget funds.

Referred to the Finance Committee.

The Six Year Capital Improvement Program Budget was submitted to the Board and considered.

By Mr. Ruble—

That we approve our Six Year Capital Improvement Program as now compiled for the 1963-64 Budget and request that it be filed with the Planning Board for its consideration.

Carried.

Mr. A. P. Lucia, Architect, appeared and discussed plans and model for a playground shelter building.

Referred to the Building Committee.

The Park Board resolved itself into a Committee of the Whole for the purpose of considering a report on the construction of Hunter Pool by Karl Krauss, Architect.

President Callard declared the Board to be again in session.

REPORTS TO THE BOARD

The Cemetery financial report was submitted and placed on file.

The following is the report of the Perpetual Care Investment Fund as of October 31, 1962:

Mt. Hope

Cash	\$ 815.19
Bonds	281,000.00
	<hr/>
	\$281,815.19

Evergreen

Cash	\$ 5,660.17
Bonds	432,600.00
	<hr/>
	\$438,260.17

North

Cash	\$ 1,255.00
Bonds	1,900.00
	<hr/>
	\$ 3,155.00

COMMITTEE REPORTS AND RESOLUTIONS

By the Building Committee—

That we approve the plan submitted for a new playground shelter building at Potter Park, as drawn by Mr. Lucia, Architect, and upon completion of the written specifications that bids be requested for construction of same.

Carried.

By the Cemetery Committee—

That inasmuch as an attempt was made to carry out the wishes of the family of Frederick Karkau for removal of his remains as approved by the Park Board on October 10, 1962 but whereas no remains were evident in this sub. Therefore be it resolved that only the fee for disinterment be charged and that permission be granted for the use of Sub. 7, Lot 28, Section Q, for the future burial of Mina E. Karkau.

O. E. HARTLEY,
BRUCE B. BLACK,
WILLIAM A. RUBLE.

Carried.

By the Finance Committee:

That the following recommendations be carried out by the Department as suggested within the 1962 audit report of Harris, Reames and Ambrose:

1. That delinquent cemetery accounts and contracts be referred to the City Attorney in an effort to clear our records of same.
2. That foundation and burial order forms be pre-numbered and recorded accordingly.
3. That the securities purchased at a discount for Perpetual Care be carried at their cost value and that bonds purchased at a premium be recorded at cost with the premiums amortized over the life of the bonds.
4. We do, however, prefer to keep a separate accounting journal for Evergreen Cemetery as we have in the past, as opposed to combining accounting of the three (3) cemeteries into one, except for Perpetual Care transactions. We feel that a truer picture of operational expense can be noted by continuing this practice.
5. We further prefer to retain the practice of collection of money for sale of burial rights and services at either of our two (2) offices, in the City Hall or at 1709 East Mt. Hope Avenue, as we feel this is best for our customer relations.

WILLIAM A. RUBLE,
KENNETH E. HEWES,
DR. CLINTON CANADY, JR.

Carried.

By the Finance Committee—

That we permit the following Recreation personnel, who are serving in capacities as noted, to attend the Annual Meeting of the Recreation Association of Michigan, December 13-14 at Kellogg Center:

Margaret Whitehead
Conference Committee

Beth Baldwin
Conference Committee

Herbert Kipke
Immediate Past President

Donald Moffatt
Public Agency Section Representative

and further that up to \$45.00 be allowed for their expense of registration and meals, same to be expended from A-5 Conference expense as budgeted.

WILLIAM A. RUBLE
KENNETH E. HEWES
DR. CLINTON CANADY, JR.

Carried.

By the Finance Committee—

That the City Council be advised that funds in our E-16 budget account are not going to cover our costs for removal of Dutch Elm Disease trees on private property. Up to this time we have contracted for the removal of 1,078 trees for a total of \$22,840.00, at an average cost of \$21.19 per tree. There are approximately 180 more trees to be removed. At least \$3,800.00 will be needed.

It is therefore recommended that the City Council supplement our E-16 account an additional \$2,000.00 to cover this cost.

WILLIAM A. RUBLE
KENNETH E. HEWES
DR. CLINTON CANADY, JR.

Carried.

By Mr. Ruble—

That the Finance Committee be given the power to act in the purchase of \$5,000.00 par value of Perpetual Care bonds for Evergreen Cemetery and \$1,000.00 par value of Perpetual Care bonds for North Cemetery, same to be reported at our next meeting.

Carried.

Mrs. Miller read the report of the Forestry Division.

Placed on file.

By Mr. Hartley—

Whereas, Arthur Roose has been employed by the City of Lansing for ten years and

Whereas, he has served faithfully to the best of his ability and

Whereas, he is entitled to receive honor and gratitude for these years of service by the Park Board and the City of Lansing

Therefore, be it resolved that said Arthur Roose be tendered this token in behalf of the City and that he be wished many years of happiness and health in his retirement.

Carried.

Mr. Kipke reported on fall and winter recreation activity.

Mr. Haskell reported on tree trimming and Dutch Elm Disease.

Mr. Thomas reported on Park Planning at River Forest and Ingham Parks.

Mr. Hayden reviewed Dept. activity.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, December 12, 1962

The meeting was called to order by President Callard.

Present: Members Callard, Canady, Black, Campion, Hartley, Hewes, Miller and Ruble.

Absent: None.

Approval of the minutes of November 14, 1962.

COMMUNICATIONS

Mr. Paul Hodges of the Michigan State Health Department appeared at the request of Mr. Campion to review the status of the Oak Park scenic pool.

Invitation to Park Board from Mayor Bowerman to attend "Open House" in Mayors office.

By Dr. Canady—

That invitation be accepted.

Carried.

Letter from City Controller requesting operating expense estimates and capital expenditures for annual budget.

Referred to Director.

Letters from B. J. Siwek Construction Company and Karl Krauss, Jr. relative to close down of construction of Hunter Swimming Pool.

Referred to Building Committee.

Letter from Bruce Hartwick, Architect, relative to completion of Arboretum Nature Science building.

Referred to Building Committee.

REPORTS TO THE BOARD

Cemetery financial statements submitted and placed on file.

The following is the report of the Perpetual Care Investment Fund as of November 30, 1962:

MT. HOPE

Cash	\$	871.19
Bonds		281,000.00
		<u>\$281,871.19</u>

EVERGREEN

Cash	\$	3,977.63
Bonds		437,600.00
		<u>\$441,577.63</u>

NORTH

Cash		\$1,365.00
Bonds		1,900.00
		<u>\$3,265.00</u>

Received and placed on file.

As authorized by the Board on 11/14/62 purchase and delivery has been made of Bond #R114—New Jersey Bell Telephone Company — 4 1/2% Debenture \$5,000.00 at 10% of par and yielding 4.68% for Evergreen Cemetery. No funds were invested for North Cemetery.

Receipt of Debenture #R763 for Evergreen Cemetery Perpetual Care Fund—American Telephone and Telegraph Company — \$10,000.00 par value 4 1/2% issued 2/1/94 has been made and same placed in vault, purchase was authorized September 12, 1962.

Received and placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Building Committee—

That the Park Board recommend to the City Council that permission be granted

the B. J. Siwek Construction Company on extending the completion date of the Hunter Park Swimming Pool to spring provided work commences no later than April 1, 1963 and completion is made on or before May 15, 1963 in accordance with architect's plans and specifications and before suspension of activity is made at this time that construction details be accomplished according to the wishes of Karl Krauss, Jr., Architect.

KENNETH E. HEWES
WILLIAM A. RUBLE
ELIZABETH A. MILLER

By Mr. Hewes—

That the report of the Committee be adopted.

Carried.

By the Building Committee—

That final payments be authorized according to contract for the construction of Arboretum Nature Science building and acceptance be approved, subject to completion of the attached items, as recommended by Bruce M. Hartwick, Architect.

KENNETH E. HEWES
WILLIAM A. RUBLE
ELIZABETH A. MILLER

By Mr. Hewes—

That the report of the Committee be adopted.

Carried.

By the Cemetery Committee—

That the request of Robert Welch to remove the remains of Mark Stephen Lee, (ashes) infant, grandson, from Sub. M-29—Section C of Evergreen Cemetery for reburial in Sub. 6—Lot 545—Section J of Evergreen Cemetery be approved. Further that the remains of Edward Smrek, Sr. be removed as requested from Sub. 1—Lot 193—Section D to Sub. 4—Lot 788—Section J of Evergreen Cemetery. Further that the remains of Bernadette E. Schafer be permitted to be removed from Sub. 8—Lot 280—Section N for reburial at St. Joseph Cemetery, Lansing, Michigan.

O. E. HARTLEY
BRUCE B. BLACK
WILLIAM A. RUBLE

By Mr. Hartley—

That the report of the Committee be adopted.

Carried.

By the Finance Committee —

That approval be granted the City Treasurer and Director as agreed by the Com-

mittee of the Whole for exchange of the following United States Savings Bonds of Series F and G issued in 1951 and 1952 and maturing in 1963 and 1964. This exchange to be made with interests adjustments to December 15, 1962 for 4% marketable Treasury Bonds dated January 23, 1959 maturing February 15, 1980:

D-3594139-G	\$500.00	Mt. Hope
D-3443348-G	500.00	Evergreen
M-7786174-G	1,000.00	Evergreen
M-7786175-G	1,000.00	Evergreen
M-7820927-G	1,000.00	Evergreen
D-3486263-G	500.00	Evergreen
M-8155966-G	1,000.00	Evergreen
M-8155967-G	1,000.00	Evergreen
M-8157655-G	1,000.00	Evergreen
M-8157656-G	1,000.00	Evergreen
M-8279080-G	1,000.00	Evergreen
M-8279081-G	1,000.00	Evergreen

\$10,500.00
WILLIAM A. RUBLE
KENNETH E. HEWES
DR. CLINTON CANADY, JR.

By Mr. Ruble—

That the report of the Committee be adopted.

Carried.

By Mr. Ruble—

That the Finance Committee be given power to act in the purchase of \$5,000.00 par value of Perpetual Care Bonds (\$3,700.00 of funds from Evergreen and \$1,300.00 funds from North Cemetery) same to be reported at our next meeting.

Carried.

Recreation Committee report.

Re: Wading Pools

In order to comply with the Michigan Department of Health letter of October 3, 1962 to wit—

“Because of the several deficiencies and inadequacies of the Oak Park wading pool and their effects on the public health and safety, we must inform you that this wading pool should be closed and not reopened for use again.”

After investigating the possibilities of revamping the present pool to meet the

health standards it is found that in order to adhere to the health requirements an entirely new installation must be built.

The Engineering Bulletin No. 17 of the Michigan Department of Health requires that:

"Wading pools are resigned for small children who enjoy splashing about in the water. For this reason the water depth in wading pools will be restricted to 18 inches. During the time of use make-up water should be added through the inlets so as to replace the full volume of water in the pool once every hour. The water in the pool shall be bacteriologically safe at all times. A separate wading pool with a re-circulating system is considered a regular pool and will come under the standards of design for public swimming pools."

There is no means at the present time to replace the Oak Park Wading Pool in time for use during the next summer. It is imperative that some type of bathing be made available.

It is recommended for next summer that the Oak Park facility be reconstructed to operate as a spray pool.

Respectfully submitted,

ROBERT R. CAMPION,
DR. CLINTON CANADY, JR.,
KENNETH E. HEWES,
Recreation Committee.

By Mr. Campion—

That the report of the Committee be adopted.

Carried.

Mrs. Miller read the report of the Forestry Division.

Placed on file.

By Mr. Campion—

That the local High Schools be permitted to play their 1963 scheduled baseball games on Municipal Ball Field requested by them as follows:

Resurrection 7, Eastern 7, Everett 3, St. Mary's 1.

Carried.

By Mr. Ruble—

That the Park Board commends the efforts of the Jaycees in promoting a desirable youth activity in the Soap Box Derby.

Carried.

Mr. Haskell gave a brief report.

Mr. Hayden reported on department activities of the month.

Mr. Kipke showed slides.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.